

Special Committee of the Whole Meeting

A special Committee of the Whole meeting was held on Monday, September 14, 2009 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Wayne Buchholtz; Denise Blum; *Manuel da Silva; Louise Ervin; Fr. Robert Héту; Judy Nairn; Greg Reitzel; Marion Thomson Howell (Chair)

*Arrived 6:04 p.m.

Student Trustees Present:

Nicole Bigelow; Thomas Slabon

Administrative Officials Present:

Roger Lawler; Gerry Clifford; Heather Cullen; Manny Figueiredo; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

Special Resources For The Meeting:

Regrets:

Rick Boisvert; Joseph Gowing; Bryan Mahn

Recording Secretary:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. *Call to Order:*

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 -- Opening Prayer & Memorials

The opening prayer was led by D. Blum. Intentions were offered for: L. Ervin's cousin.

1.2 -- Approval of Agenda

Trustees agreed by consensus to add Items 7.1 Trustee Budget Lines and 7.2 Committee meeting calendar.

2009-113 -- It was *moved* by **G. Reitzel** and *seconded* by **W. Buchholtz**:

THAT the agenda for September 14, 2009 as amended be now approved. -- **Carried by consensus.**

1.3 -- Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. *Consent Agenda: Director of Education*

3. *Consent Agenda: Board of Trustees*

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Meeting of June 10, 2009

3.1.2 Minutes of Meeting of June 15, 2009

- 3.1.3 Items for Action from Previous Meeting
- 3.1.4 Minutes of Task Force on...

2009-114-- It was *moved* by **W. Buchholtz** and *seconded* by **L. Ervin**:
THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved. --
Carried by consensus.

4. *Delegations/Presentations*

5. *Ownership Linkage*

6. *Reports From Board Committees/Task Forces*

7. *Board Education*

7.1 Trustee Budget Lines

Trustees were advised of adjustments to the expenditure lines in the budget. The Chair will provide the trustees with an updated expense form providing a column to record the budget number beside the expense.

7.2 Committee meeting calendar

The Chair assigned trustees to the committees according to preference, a balance for experience and to allow committees to meet concurrently with no conflict for staff or trustee. Each committee will select their Chair and trustees in agreement the meetings will begin at 6:00 p.m.

8. *Policy Discussion*

8.1 – Terms of Reference for Committees

8.1.1 Governance

Trustees identified sections of the current terms of reference which are now complete. Terms of Reference for 2009-2010 to be updated to reflect these changes and add the additional areas the committee would like to focus on.

8.1.2 Audit

The Audit committee is a new committee. The terms will be staggered beginning with one, two and three year appointments determined by lot. The Chairperson will be elected from the community members for a one year term. Selection will be by all members of the committee.

8.1.3 Director Performance

Trustees discussed changes to the terms of reference as this is not an ongoing committee.

8.1.4 Vision of Inclusion

Trustees in agreement to complete the work of the past committee. The terms of reference for 2009-2010 will be updated with additional areas the committee would like to focus on.

8.1.5 Consultation

This is a new committee developed to review our consultation processes.

8.1.6 Awards of Excellence

This committee is time limited developed to acknowledge the significant achievements of students and staff each year.

8.1.7 Pastoral Care

Trustees in agreement to continue the work of the Pastoral Care Team.

9. Assurance of Successful Director of Education Performance

9.1 – Monitoring Reports & Votes on Compliance

NIL

9.2 – Challenges to Monitoring

NIL

9.3 – Advice from the CEO

NIL

9.4 – New Operational Worries

NIL

9.5 – Next Monitoring Assignment

NIL

10. Board Self-Assessment Against Board Means Policies (according to the monitoring schedule)

11. Announcements

11.1 – Reports Posted on Web Site

The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meeting

11.2 – Upcoming Meetings/Events: (all scheduled for the Catholic Education Centre unless otherwise indicated)

12. Items For Next Meeting Agenda

13. Adjournment – confirm decisions made tonight

The Recording Secretary of the Board reviewed the meeting decisions.

14. Motion to Adjourn

2009-115 -- It was *moved* by **L. Ervin** and *seconded* by **M. da Silva**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:47 p.m.

Chair of the Board

Secretary