

Accommodation Review Committee (ARC) Meeting

A meeting of the Accommodation Review Committee was held on the 18th day of January 2012 at 6:00 p.m.

Present:

Committee Members:

Derek Haime (Chair), Dave Bennett, Shesh Maharaj, Karl Herod, Dan Ingoldsby, Janet Foote, RomaLee Bumbacco, Phil Bruni, Nicole Sivyver, Shelley Owen, Sandra Custodio, Marlene Wells, Robert Gutcher, Paul van Heeswyk, Rick Oliveria, Linda Gregorio, Paula Tucker, Peter Reitmeier, Kent McVittie

Staff Support:

Lindsay Ford

Recording Secretary:

Alice Figueiredo

Regrets:

John Shewchuk, Paul Pearson & Wendy Price

Next Meeting:

ARC Meeting #2: Wednesday, February 15, 2012 (6:00 -8:00 pm), St. Anne (Cambridge), Library

1. Welcome and Opening Prayer:

The meeting was called to order by Derek Haime at 6:00 p.m. The opening prayer was led by Karl Herod.

2. Approval of Agenda:

Motion: N/A

Seconded: N/A

3. Declared Pecuniary interest:

NIL

4. Approval of Minutes:

Motion: N/A

Seconded: N/A

5. Discussion:

Discussion	Presenter
5.1 Welcome and Introductions of Accommodation Review Committee Members	Derek Haime
5.2 Explanation of binders, the purpose of the review and process <ul style="list-style-type: none"> Committee members were given ARC binders and these should be kept by each committee member. At each meeting, committee members will be provided with a folder containing the documentation pertaining to the meeting. All information that will be given to the ARC throughout the process should be considered as public information and not confidential. 	Lindsay Ford

<p>5.3 PowerPoint Presentation</p> <ul style="list-style-type: none"> • L. Ford presented a PowerPoint slideshow with respect to the following items: <ul style="list-style-type: none"> ➤ Demographics & Enrolment ➤ Funding ➤ Southeast Galt ➤ Goals ➤ Review Process 	Lindsay Ford																																																																						
<p>5.4 Review Terms of Reference</p> <ul style="list-style-type: none"> • The ARC's Terms of Reference was reviewed. • Policy requirements were included in the Terms of Reference. • The Terms of Reference will be posted on the board's website. 	Derek Haime																																																																						
<p>5.5 Set timelines and meeting dates</p> <ul style="list-style-type: none"> • The process will take 15 months, even though it is typically a 10 month process. • The Board of Trustees is expected to make a decision at the end of January 2013. • Meeting dates & locations were set by the ARC as follows. <table border="1" data-bbox="191 646 1242 1121"> <thead> <tr> <th>Meeting Name</th> <th>School</th> <th>Room</th> <th>Date</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>ARC Mtg #2</td> <td>St. Anne (Camb)</td> <td>Library</td> <td>Wed. February 15, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>Public Consultation Session #1</td> <td>St. Francis</td> <td>Gym</td> <td>Tues. February 28, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>ARC Mtg #3</td> <td>St. Francis</td> <td>Library</td> <td>Tues. March 20, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>ARC Mtg #4</td> <td>St. Ambrose</td> <td>Library</td> <td>Tues. April 3, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>ARC Mtg #5</td> <td>St. Vincent de Paul</td> <td>Library</td> <td>Tues. April 17, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>Public Consultation Session #2</td> <td>St. Ambrose</td> <td>Gym</td> <td>Tues. April 24, 2012</td> <td>TBD</td> </tr> <tr> <td>ARC Mtg #6</td> <td>Holy Spirit</td> <td>Library</td> <td>Wed. May 16, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>ARC Mtg #7</td> <td>St. Vincent de Paul</td> <td>Library</td> <td>Tues. June 5, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>Public Consultation Session #3</td> <td>St. Anne (Camb)</td> <td>Library</td> <td>Tues. June 12, 2012</td> <td>TBD</td> </tr> <tr> <td>ARC Mtg #8</td> <td>St. Ambrose</td> <td>Library</td> <td>Tues. September 11, 2012</td> <td>6:00-9:00pm</td> </tr> <tr> <td>ARC Mtg #9</td> <td>St. Vincent de Paul</td> <td>Library</td> <td>Tues. September 25, 2012</td> <td>6:00-8:00pm</td> </tr> <tr> <td>Public Consultation Session #4</td> <td>Holy Spirit</td> <td>Gym</td> <td>Tues. October 16, 2012</td> <td>TBD</td> </tr> <tr> <td>ARC Mtg #10</td> <td>St. Anne (Camb)</td> <td>Library</td> <td>Tues. November 6, 2012</td> <td>6:00-9:00pm</td> </tr> </tbody> </table>	Meeting Name	School	Room	Date	Time	ARC Mtg #2	St. Anne (Camb)	Library	Wed. February 15, 2012	6:00-8:00pm	Public Consultation Session #1	St. Francis	Gym	Tues. February 28, 2012	6:00-8:00pm	ARC Mtg #3	St. Francis	Library	Tues. March 20, 2012	6:00-8:00pm	ARC Mtg #4	St. Ambrose	Library	Tues. April 3, 2012	6:00-8:00pm	ARC Mtg #5	St. Vincent de Paul	Library	Tues. April 17, 2012	6:00-8:00pm	Public Consultation Session #2	St. Ambrose	Gym	Tues. April 24, 2012	TBD	ARC Mtg #6	Holy Spirit	Library	Wed. May 16, 2012	6:00-8:00pm	ARC Mtg #7	St. Vincent de Paul	Library	Tues. June 5, 2012	6:00-8:00pm	Public Consultation Session #3	St. Anne (Camb)	Library	Tues. June 12, 2012	TBD	ARC Mtg #8	St. Ambrose	Library	Tues. September 11, 2012	6:00-9:00pm	ARC Mtg #9	St. Vincent de Paul	Library	Tues. September 25, 2012	6:00-8:00pm	Public Consultation Session #4	Holy Spirit	Gym	Tues. October 16, 2012	TBD	ARC Mtg #10	St. Anne (Camb)	Library	Tues. November 6, 2012	6:00-9:00pm	Derek Haime
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<p>5.6 Explanation of school tour process</p> <ul style="list-style-type: none"> • The purpose of the school tour is to familiarize the Accommodation Review Committee with the schools under review and the issues to be addressed through the review. • The school tour is scheduled for Tuesday, January 31st, 2012 at 4:00 p.m. • A bus will be arranged to take all committee members to each school. • A pick-up location will be communicated to committee members shortly. 	Lindsay Ford																																																																						
<p>5.7 Explanation of communication strategy</p> <ul style="list-style-type: none"> • Information regarding this review will be communicated to the community via the Board website, email notification (can join distribution list), notices to families prior to public consultations sessions, signs on sites under review, news releases, twitter, and community newspapers. • Principals are asked to put reminders in school newsletters. • Notices regarding the public consultation sessions will be translated into Portuguese and Spanish. • If individuals require further material to be translated they are to contact Lindsay Ford. 	Lindsay Ford																																																																						
<p>5.8 Presentation of School Information Profiles</p> <ul style="list-style-type: none"> • A School Information Profile (SIP) is a data collection tool used to collect background information about each school in the review. • Draft School Information Profiles are located under Tab 4 of the ARC Binder. • A brief explanation of the School Information Profile was given. • Each school information profile will be discussed in greater detail at the next meeting. • Committee members should review the profiles and may email any suggestions regarding additional information that could be added to the profiles to Lindsay Ford. • On page 6 of school profiles, one of the titles says "Current Full Time Equivalent (FTE) 	Lindsay Ford																																																																						

Enrolment” but should read “Current Enrolment”. This change will be made. For the purposes of the Accommodation Review, total enrolment (or total bodies) will be used, not FTE enrolment due to the implementation of the full day kindergarten program.	
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- Two of the five schools under review have the full day kindergarten program.. The remaining three schools are Year 5 sites and will have the program for the 2014-2015 school year.

6 Pending Items:

Nil

7 Adjournment:

Motion to adjourn: Derek Haime

Seconded: N/A